



BROMSGROVE PREPARATORY SCHOOL

Staying Safe Online

Years 3 & 4

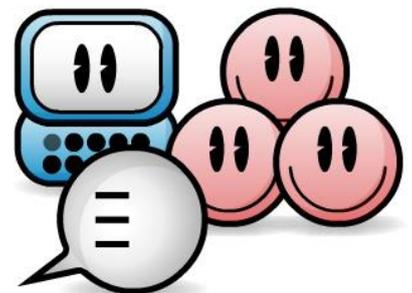
Online Information

- Never tell anyone that you do not know in the real world personal information you tell about yourself, friends or family (this could include home address, your school, email address, telephone numbers).
- Only be friends with people that you in real life as some people who you meet online may not be who they say they are.
- Only send pictures to people that you know in the real world too - even if you have been talking to them online and think you know them, or someone you have met through a friend.
- If someone asks you to send them a picture message and you don't know who they are, you should tell a trusted adult.



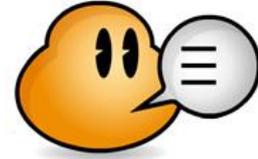
Chatting, Games and Social Networks

- Use a nickname if you are using a blog, a chatroom, a game website or a forum.
- You can be any age to use sites like Moshi Monsters and Penguin Club. However, you do need to be at least 13 years old to sign up for most of social networking sites. If you want to use a website, check with an adult that you are old enough.
- Check if a website has any privacy and security settings allow you to who can contact you. Check the help page to find out how to report.
- Ask your parents or teacher to help you if you are just starting to chat to new people on the computer. They can make sure you fill out any forms properly and safely
- Some people on the internet may not be who they say they are. It's not a good idea to meet anyone that you only know from talking to on the computer.



Cyberbullying

- The best way to deal with cyberbullying is to 'stop, block and tell'.
 - STOP by not replying
 - BLOCK the person or message and
 - TELL someone you trust that it is happening.



Save the messages and emails. You don't have to read them, but save them in a folder so you can show an adult if you need to. If something happens that upsets you online, it's never too late to tell someone.

- When communicating with others, be polite and responsible. Be the same friend online as you are in person and think about the effect your post will have on other people.
- Do tell an adult if you see any of your friends being bullied.

Passwords and Email

- Never share or tell anyone your passwords, not even to your friends. Try to use passwords that are hard for others to guess. They should be at least eight characters long using a mix of letters, numbers or symbols.
- It's important to remember that if you receive an email from someone you don't know, never open it. Tell an adult you trust if you're not sure what to do.



Help and Reporting

- Reporting at School: online@bromsgrove-school.co.uk
- CEOP <https://www.ceop.police.uk/ceop-reporting/>
- UK Safer internet centre <https://saferinternet.org.uk/>
- Childline <https://www.childline.org.uk/>